



# **SOURASHTRA COLLEGE (Autonomous), MADURAI – 4**

(A Linguistic Minority Co-educational Institution)

(Affiliated to Madurai Kamaraj University & Re-Accredited with 'B+' Grade by NAAC)

**Vilachery Main Road, Pasumalai (P.O), Madurai-625004.**

**Contact No.: 87542 09994**

☐ **sourashtracollege.com**

**87542 08885**

✉ **soucollege@gmail.com**

## **NAAC CYCLE IV – SELF STUDY REPORT**

<b>Criterion VI</b>	<b>GOVERNANCE LEADERSHIP AND MANAGEMENT</b>
<b>Key Indicator 6.4</b>	<b>Financial Management and Resource Mobilization</b>
<b>Q<sub>6</sub>M 6.4.1</b>	<b>Institutional strategies for mobilisation of funds other than salary and fees and the optimal utilisation of resources</b>
<b>Year</b>	<b>2018 – 2023</b>

## **UGC Autonomous Grant 2018-19**



UNIVERSITY GRANTS COMMISSIONS -SOUTH EASTERN REGIONAL OFFICE  
5-9-194, CHIRAG ALI LANE, IV FLOOR ,A.P.S.F.C. BUILDING, HYDERABAD -500 001  
Phones: 040 - 23204735, 23200208 FAX: 040 – 23204734 ,email: [ugcsero@gmail.com](mailto:ugcsero@gmail.com)

Accts Dy.No: 615  
Dated: 22/10/19

No.F.98-11/2011 [Link No:178.]/GEN TNMK016

The Accounts Officer  
UGC-SERO, Hyderabad

UNIQUEID: TNMA00003990



Sub: Financial Assistance to Autonomous Colleges – Release of grant– Reg. –

Sir / Madam,

I am directed to convey the sanction of the Commission for the payment of Rs.304000/- (Rupees. THREE LAKHS FOUR THOUSAND only) as On Account Grant / Reimbursement of Admissible expenditures to “The Principal, SOURASHTRA COLLEGE, PASUMALAI, MADURAI-as per the details given below;

Autonomy Grants Pertains Financial Year	Amount Sanctioned so far (Rs.)	Amount Sanctioned as Reimbursement (Rs.)	Total Amount Sanctioned (Rs.)	STATUS	GRANT NOW RELEASED Rs. GEN	TOTAL GRANT PAID Rs.
2018-19	1600000.	400000.	2000000.	SETTLED	304000.	400000.

Total grant sanctioned now SC: 64000.ST:32000. GENERAL: 304000.= total : Rs.400000.

- The above sanction is subject to the general conditions for grants prescribed by the UGC for the scheme.
- The sanctioned amount is debit to the Major Head of Account : GEN-3(A) 2202.03.102.02.02.31- 19(XXV)- Committed Liabilities :GIA(31)-Autonomous Colleges (GEN) and is valid for payment during the financial year 2019-2020 only and subject to the conditions indicated below:
- The amount of the grant shall be drawn by the Accounts Officer, SERO-UGC, Hyderabad on the Grants-in Aid -31 bill and shall be disbursed and credited to “The Principal, SOURASHTRA COLLEGE, PASUMALAI, MADURA.” through PFMS portal at the following details.


(a) Account No: 4383010100026314 (b)IFSC Code: PUNB0601900

(c) Name & Address of Bank Branch:PNB,COLLEGE BRANCH, PASUMALAI

- The Grant is subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma submitted by the college / Institution.
- The College / Institution may follow the G.F.R. Rules, 2017 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs,2017 and those do not have their own approved manuals on financial procedures may adopt the provision of GFRs, 2017 and instruction / guideline there under from time to time.
- The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.
- The assets acquired wholly or substantially out of UGC’s Grant shall not be disposed of or encumbered or utilized for the purposes other than those for which the grant was given without proper sanction of the UGC and should at any time the college ceases to function, such assets shall revert to the University Grants Commission.
- A Register of the assets acquired wholly or substantially out of the grant shall be maintained by the College / Institution in the prescribed proforma.
- The Grantee institution shall ensure the utilization of Grants – in – Aid for which it is being sanctioned / paid. In case of Non-Utilization / part Utilization thereof simple interest @ 10% per annum as amended from time to time on the Un-Utilized amount from the date of drawl to the date of refund as per the provisions contained in General Financial Rules of Govt. of India, will be charged.

10. The College / Institution shall follow strictly the Govt. of India / UGC's Guidelines regarding implementation of the Reservation Policy [Both Veridical (SC,ST & OBC) and Horizontal (For persons with Disability etc.)] in teaching and Non-teaching Posts.
11. The College shall fully implement the Official languages Policy of Union Govt. and comply with the Official Language Act, 1963 and Official languages (use for official purposes of the Union ) Rules , 1976 etc.,
12. The sanction issues in exercise of the delegation of powers vide Commission Office Order No. NO.F.10-11/2012 (ADMN.1/A&B) DATED 26.03.2014 Office order No.69/2014
13. The College/Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions 2009.
14. The College / Institution shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
15. The accounts of the College / Institution will be open for Audit by the Comptroller & Auditor General of India in accordance with the provision of General Financial Rules , 2017
16. The annual accounts i.e., balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with Uniform format of accounting prescribed by Government.
17. The grant should NOT BE USED for SELF FINANCING & UN-AIDED COURSES / SELF FINANCING teachers/ UN-Aided Staff/ Temporary (or) Part Time Controller of Examinations[ The COE must be an Aided Permanent Staff only]. In this regard the college has to submit a certificate, stating that the grant was not utilized for the Self financing courses / teachers / and staff.
18. The College / Institution shall maintain proper accounts of the expenditure out of the Grants which shall be utilized only on the approved items of expenditure.
19. The Expenditure incurred on Honorarium to Controller of Examinations and on Meetings (Governing body, Finance Committee, Academic Council, Board of Studies& Other Committee Meetings) is not admissible as per the UGC (Autonomy Guidelines (11.Nature of Financial Assistance and Other Related Provisions)/Regulations 2018 (12.Financial Assistance)).
20. The College is registered/mapped with PFMS Portal.
21. The College is registered/mapped with PFMS Portal. The Expenditure is to be incurred using EAT module in PFMS. The stepwise details for implementation of EAT module is available at <https://pfms.nic.in/->Books and Manuals->EAT User Manual>.


Yours faithfully,

  
 (Dr.G.Srinivas)  
 Joint Secretary  
 21/10/19

Copy to:

1. The Principal ( Along with proof of Funds transferred through E-mode)  
 SOURASHTRA COLLEGE  
 PASUMALAI,  
 MADURAI-625004.

2. The Dean/Director  
 College Development Council-M.K.UNIVERSITY,TAMIL NADU -

  
 (Dr.G.Srinivas)  
 Joint Secretary

The sanctioned grant of **Rs. 304000.** has been transferred to your college Account as mentioned at the Point No.3 of this Sanction Order by e-payment through PFMS portal date. 24/10/19.....

You are requested to acknowledge the receipt of the above amount in your account by sending back the enclosed stamped receipt within 7 days.

BCR No: 68  
 F.Y: 2019-2020

  
 (R.Rayappa)  
 Accounts Officer





UNIVERSITY GRANTS COMMISSIONS - SOUTH EASTERN REGIONAL OFFICE  
5-9-194, CHIRAG ALI LANE, IV FLOOR ,A.P.S.F.C. BUILDING, HYDERABAD -500 001  
Ph: 040 - 23204735, 23200208 FAX: 040 - 23204734 , email: [ugcsero@gmail.com](mailto:ugcsero@gmail.com)

Accts Dy.No: 6/6  
Dated: 22/10/19

No.F.98-11/2011 [Link No:178.]/SC

TNMK016

The Accounts Officer  
UGC-SERO, Hyderabad

UNIQUE ID: TNMA00003990



*Sub: Financial Assistance to Autonomous Colleges – Release of grant– Reg. –*

Sir / Madam,

I am directed to convey the sanction of the Commission for the payment of Rs.64000.-/-(Rupees. SIXTY FOUR THOUSAND only) as On Account Grant / Reimbursement of Admissible expenditures to “The Principal, SOURASHTRA COLLEGE, PASUMALAI, MADURAI-as per the details given below;

Autonomy Grants Pertains Financial Year	Amount Sanctioned so far (Rs.)	Amount Being Sanctioned (Rs.)	Total Amount Sanctioned (Rs.)	STATUS	GRANT NOW RELEASED Rs. SC	TOTAL GRANT PAID Rs.
2018-19	1600000.	400000.	2000000.	SETTLED	64000.	400000.

Total grant sanctioned now SC: 64000. ST:32000. GENERAL: 304000.= total : Rs.400000.

- The above sanction is subject to the general conditions for grants prescribed by the UGC for the scheme.
- The sanctioned amount is debitible to the Major Head of Account: SC-3 (B) 2202.03.789. 27.02.31-19(XXV)-Committed Liabilities :GIA(31)-Autonomous Colleges (SC) and is valid for payment during the financial year 2019-2020 only and subject to the conditions indicated below:
- The amount of the grant shall be drawn by the Accounts Officer, SERO-UGC, Hyderabad on the Grants-in-Aid -31 bill and shall be disbursed and credited to “The Principal, SOURASHTRA COLLEGE, PASUMALAI, MADURAI” through PFMS portal at the following details.

(a) Account No: 4383010100026314 (b) IFSC Code: PUNB0601900

(c) Name & Address of Bank Branch: PNB, COLLEGE BRANCH, PASUMALAI

- The Grant is subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma submitted by the college / Institution.
- The College / Institution may follow the G.F.R. Rules, 2017 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs,2017 and those do not have their own approved manuals on financial procedures may adopt the provision of GFRs, 2017 and instruction / guideline there under from time to time.
- The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.
- The assets acquired wholly or substantially out of UGC's Grant shall not be disposed of or encumbered or utilized for the purposes other than those for which the grant was given without proper sanction of the UGC and should at any time the college ceases to function, such assets shall revert to the University Grants Commission.
- A Register of the assets acquired wholly or substantially out of the grant shall be maintained by the College / Institution in the prescribed proforma.
- The Grantee institution shall ensure the utilization of Grants – in – Aid for which it is being sanctioned / paid. In case of Non-Utilization / part Utilization thereof simple interest @ 10% per annum as amended from time to time on the Un-Utilized amount from the date of drawl to the date of refund as per the provisions contained in General Financial Rules of Govt. of India, will be charged.

10. The College / Institution shall follow strictly the Govt. of India / UGC's Guidelines regarding implementation of the Reservation Policy [Both Vertical (SC,ST & OBC) and Horizontal (For persons with Disability etc.)] in teaching and Non-teaching Posts.
11. The College shall fully implement the Official languages Policy of Union Govt. and comply with the Official Language Act, 1963 and Official languages (use for official purposes of the Union) Rules, 1976 etc.,
12. The sanction issues in exercise of the delegation of powers vide Commission Office Order No. N.O.F.10-11/2012 (ADMN.1/A&B) DATED 26.03.2014 Office order No.69/2014
13. The College/Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions 2009.
14. The College / Institution shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
15. The accounts of the College / Institution will be open for Audit by the Comptroller & Auditor General of India in accordance with the provision of General Financial Rules, 2017
16. The annual accounts i.e., balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with Uniform format of accounting prescribed by Government.
17. The grant should NOT BE USED for SELF FINANCING & UN-AIDED COURSES / SELF FINANCING teachers/ UN-Aided Staff/ Temporary (or) Part Time Controller of Examinations [The COE must be an Aided Permanent Staff only]. In this regard the college has to submit a certificate, stating that the grant was not utilized for the Self financing course / teachers / and staff.
18. The College / Institution shall maintain proper accounts of the expenditure out of the Grants which shall be utilized only on the approved items of expenditure.
19. The Expenditure incurred on Honorarium to Controller of Examinations and on Meetings (Governing body, Finance Committee, Academic Council, Board of Studies & Other Committee Meetings) is not admissible as per the UGC (Autonomy Guidelines (11.Nature of Financial Assistance and Other Related Provisions)/Regulations 2018 (12.Financial Assistance)).
20. The College is registered/mapped with PFMS Portal.
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Yours faithfully,

(Dr.G.Srinivas)

Joint Secretary

Copy to:

1. The Principal (Along with proof of Funds transferred through E-mode)  
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PASUMALAI,  
MADURAI-625004.
2. The Dean/Director  
College Development Council- M.K.UNIVERSITY, TAMIL NADU-

(Dr.G.Srinivas)

Joint Secretary

The sanctioned grant of **Rs. 64000.** has been transferred to your college Account as mentioned at the Point No.3 of this Sanction Order by e-payment through PFMS portal date. 24/10/19.....  
You are requested to acknowledge the receipt of the above amount in your account by sending back the enclosed stamped receipt within 7 days.

BCR No: 68  
F.Y: 2019-2020

(R.Rayappa)  
Accounts Officer





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Ph: 040 - 23204735, 23200208 FAX: 040 - 23204734 , mail: [ugcsero@gmail.com](mailto:ugcsero@gmail.com)

Acct s Dy.No: 617

Date d: 22/10/19

No.F.98-11/2011 [Link No:178.]/ST

TNМК016

The Accounts Officer  
UGC-SERO, Hyderabad

UNIQUE ID: TNMA00003990



October, 2019

*Sub: Financial Assistance to Autonomous Colleges – Release of grant– Reg. –*

Sir / Madam,

I am directed to convey the sanction of the Commission for the payment of Rs.32000./- (Rupees. THIRTY TWO THOUSAND only) as On Account Grant / Reimbursement of Admissible expenditures to "The Principal, SOURASHTRA COLLEGE, PASUMALAI, MADURAI-as per the details given below;

Autonomy Grants Pertains Financial Year	Amount Sanctioned so far (Rs.)	Amount Sanctioned as Reimbursement (Rs.)	Total Amount Sanctioned (Rs.)	STATUS	GRANT NOW RELEASED Rs. ST	TOTAL GRANT PAID Rs.
2018-19	1600000.	400000.	2000000.	SETTLED	32000.	400000.

Total grant sanctioned now SC: 64000.ST:32000. GENERAL:304000. = total : Rs.400000.

1. The above sanction is subject for the general conditions of grants prescribed by the UGC for the scheme.
2. The sanctioned amount is debit to the Major Head of Account : ST-3 (C) 2202.03.796.28.02.31- 19(XXV)-Committed Liabilities :GIA(31)-Autonomous Colleges (ST) and is valid for payment during the financial year 2019-2020 only and subject to the conditions indicated below:
3. The amount of the grant shall be drawn by the Accounts Officer, SERO-UGC, Hyderabad on the Grants-in-Aid -31 bill and shall be disbursed and credited to "The Principal, SOURASHTRA COLLEGE ,PASUMALAI,MADURAI" through PFMS portal at the following details.

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Joint Secretary

21/10/19

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(Dr.G.Srinivas)  
Joint Secretary

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F.Y: 2019-2020

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Accounts Officer